

**October 20, 2022**  
**REGULAR MONTHLY MEETING**  
**BOARD OF FIRE COMMISSIONERS**  
**SOUTHERN MANATEE FIRE & RESCUE DISTRICT**

**Date:** Thursday, October 20, 2022

**Location:** Administrative Offices, Southern Manatee Fire & Rescue District, 2451 Trailmate Drive, Sarasota, Florida, 34243

**Present:** James Grote; Vice Chairperson, Treasurer, and Secretary; Dan Center and James Cena, Commissioners. Melanie Marken: Chairperson and Anthony Evans Commissioner were absent. Also, in attendance were Chief Robert Bounds, Assistant Chief Rick Blanco, Training Chief Bobby Thayer, EMS Officer Dan Anderson, Captains Adam Chevalier, and Mike Bloski, along with Executive Management Assistant Debbie Tuckerman and Financial Specialist Janee Ferguson. There were other staff also in attendance.

**Call to Order**

Vice Chairperson Grote called the meeting to order at 5:00 p.m. and welcomed everyone.

**Invocation/Pledge**

A moment of silence was observed. The Pledge of Allegiance was recited.

**SPECIAL BUSINESS**

- **Lieutenant Promotions, Service Awards, Financial Specialist**
  - Andrea Fullen, new financial specialist, was introduced to the board.
  - Kiel Duquette, Chad D'Agostino, and Jarek Dehart were recognized for 20 years of service.
  - Wayne Lambert was recognized for 25 years of service.
  - Seth Burnett, Michael Murphy, and Kiel Duquette were recognized for their promotions to Lieutenants.

**Consent Agenda**

The consent agenda was included in the Board packet. *Commissioner Center motioned to accept the Consent Agenda withdrawing the treasure's report. Commissioner Cena seconded the motion and the motion unanimously carried.*

**PUBLIC COMMENT**

Vice Chairperson Grote called for Public Comment and there was none.

**OLD BUSINESS**

- **Interlocal Agreement with Manatee County for Hazmat Services**

Chief Bounds will send a letter to Manatee County to get an update on finalizing the new agreement.
- **Landscape and Grounds Maintenance at Administration**

Chief Bounds is preparing to reach out to a third company to get a third bid. Due to Hurricane Ian, the timeline to get a third bid was pushed back.

**NEW BUSINESS**

**1. Truth In Mileage Certification**

TRIM certification was received from the state.

**2. Fixed Asset Surplus**

Chief Bounds presented a memo listing the assets that will be surplus. *Commissioner Center motioned to approve the Fixed Asset Surplus as presented. Commissioner Cena seconded the motion and the motion unanimously carried.*

**COMMITTEE REPORTS**

**3. Pension Committee**

Premium Taxes from the state were received.

**\* Union Report**

LT. Foss shared information that the state legislation changed regarding cancer bill. If pre-employment physicals are not available, this will not be held against claim.

**CHIEF'S REPORT**

4. Chief Bounds informed the board about the pre-audit and its completion. Regular audit will be held in December. Deputy Fire Marshall reported fire preventions public education completions and upcoming schedule for the community. Chief Bounds gave special thanks to fire prevention staff for running dispatch during Hurricane Ian.

**PUBLIC COMMENT**

There was no public comment.

**COMMISSIONER'S/ADMINISTRATION COMMENTS**

There were no commissioner/administration comments.

**The meeting was adjourned at 5:30 p.m.**

Absent

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Melanie A. Marken, Chairperson

Attest:

  
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James Grote, Vice Chairperson/Secretary/Treasurer