



# **SOUTHERN MANATEE FIRE RESCUE DISTRICT**

## **Interoffice Memorandum**

**TO:** The Southern Manatee Board of Fire Commissioners  
**FROM:** Robert Bounds, Fire Chief  
**RE:** **Chief's Report**  
**DATE:** October 21, 2021

**NOTE:** From this point forward until, an unspecified time, we are going to generate a separate report regarding all COVID-19 issues, to include personnel updates, cumulative numbers, vaccine administration, the latest updates from CDC, etc. This report will be an addendum to the "Chief's" report.

Additionally, Chief Blanco will include all information related to the construction of station 2 as a separate item, including change orders, time schedules, etc.

**October 18,19 & 20, 2021** – The month of October the department held mental health classes across all three (3) shifts, which was also attended by staff. We utilized some of the Wellness money provided by Cigna and brought in an outside mental health counselor. The classes were well received by all.

**October 25, 26 & 27** – Employee meetings were held with all three (3) shifts and staff to go over FY21 & FY22 budgets as well as other department happenings, short term, and long-term planning, etc. I received many emails letting me know how much these meeting mean to personnel.

Chief Blanco and I met with the three (3) potential inspector candidates to review pay and schedule requirements. All three chose to move forward with the process. Written testing for the position will occur on November 15<sup>th</sup>. The position will be replacing Inspector Reed and will begin on January 3, 2022.

**October 28, 2021** – I met with two (2) personnel who are both contemplating entering DROP.

**November 1, 2021** – Chief Blanco and I participated in assessment process for the EMS Officer position. Due to the fact that this position is a union position the test components were all scored strictly on a point value, per the current CBA and Dan Anderson was the top score. Both candidates were given the results and a conditional job offer was made to Dan, which he accepted. The official start date will be November 22. Due to Dan's promotion a Lieutenants position will be open in operations. The testing for this will begin the week of November 29<sup>th</sup>.

**November 4, 2021** – We filed our AFG closeout documentation for the grant we received in 2018.

**November 5, 2021** – We received twenty-five (25) SCBA bottles from CHFR. These bottles will allow us to have a full complement of spare bottles both on the apparatus and stations alike.

**November 6, 2021** – An interlocal agreement was presented to the MCFCFA by the County for dispatch services. The proposed agreement was sent by consent to Maggie Mooney for review prior to presentation to our individual boards. After review Maggie had several concerns about the content of the document and therefore it will be presented to you at a later date.

Car 21 (black & red Battalion vehicle) was returned to us after the extensive repairs. The on-duty B/C went over the entire vehicle and could not find any problems. C-21 was placed back into service.

**November 9, 2021** – Our quarterly BOC meeting was held, and we still have no other candidates to replace John Somers, another email was sent to all personnel to please bring forward any names of potential replacements. In regard to KC Corigliano's position I have received numerous emails expressing the desire to have Leslie Adent fill the position permanently.

**November 10, 2021** – We have completed our "pre-audit" paperwork for our first audit of our advanced life support program. We will have a virtual audit on 11/22. Chief Thayer has done a good job in preparing us for this and we anticipate no issues.

**November 15, 2021** – The written test was given today for the Inspectors position to replace Inspector Reed. The remaining components will be on the 17<sup>th</sup> & 18<sup>th</sup>. The grading will be completed and reviewed by myself and DVP Foss

and the candidates will be notified on the 18<sup>th</sup>. The position will begin on 01/03/2022 with the new pay cycle.

FF/PM Kenniff was scheduled to test with Dr. Nonell on 11/16, but Dr. Nonell had a family issue arise and had to reschedule for 11/22. I feel confident that FF/PM Kenniff will pass Dr. Nonell and this will give us a total of 15 “charge” medics, including two (2) staff.