



RATIFIED AT THE TAX APPEALS HEARING ON _____ 9/20/2012 _____

AMENDED AND ADOPTED WITH CARRYOVERS ON _____

REVISED ON _____

BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2013
OPERATING ACCOUNT CASH FLOW SUMMARY

	2012/2013
TOTAL ANTICIPATED REVENUES FOR F/Y/E 9/30/2013	\$14,856,084
TOTAL ANTICIPATED DISBURSEMENTS FOR F/Y/E 9/30/2013	<u>\$12,172,329</u>
TOTAL ANTICIPATED FUNDS AVAILABLE F/Y/E 9/30/2013	<u><u>\$2,683,755</u></u>

BUDGET FOR FISCAL YEAR ENDING SEPTEMBER 30, 2013
IMPACT FEE ACCOUNT CASH FLOW

	2012/2013
TOTAL ANTICIPATED REVENUES FOR F/Y/E 9/30/2013	\$83,000
TOTAL ANTICIPATED DISBURSEMENTS FOR F/Y/E 9/30/2013	<u>\$73,000</u>
TOTAL ANTICIPATED FUNDS AVAILABLE F/Y/E 9/30/2013	<u><u>\$10,000</u></u>

**SUMMARY BUDGET
FISCAL YEAR 09/30/2013**

Revenue		2012/2013 Budget
Assessments:		
Ad Valorem Taxes	\$3,394,325	
Proposed Assessments	\$8,060,285	
Less 3% Early Pay Discount	(\$343,638)	
Total Assessments		\$11,110,972
Cash Carryover		\$3,063,909
Other Income		\$681,203
Total Revenue		\$14,856,084
Disbursements		
Divisional Expenses:		
Fire Prevention Bureau		\$12,917
Training Division		\$25,663
Personnel Services Expenses		\$9,543,012
Maintenance & Repair Expenses		\$340,393
Other Operating Expenses		\$889,544
Debt Service		\$1,007,000
Capital Outlay:		
Land/Equipment Purchase		\$353,800
Total Disbursements		\$12,172,329
Total Anticipated Funds Available FYE. 09/30/2013		\$2,683,755

(Total Carryovers from 11/12 =)

			2012/2013 Budget
		Total Fund Balance	\$0
		Restricted (Fallen FF Fund)	\$0
<u>2011-2012 Cash Carryover</u>			\$3,063,909
4100	Tax Assessments		
	Revenue Based on		
4100-001	Ad Valorem Taxes	\$3,394,325	
4100-000	Proposed Assessments	\$8,060,285	
	Less 3% Early Pay Discount	(\$343,638)	
	Total Assessments		\$11,110,972
4200	Impact Fee Budget - see page #14	\$73,000	\$73,000
4300	Interest Income		
	Investment Pool	\$20,000	\$20,000
4600	Miscellaneous Income		
4602-000	Premium Tax	\$320,000	
4602-001	Firefighters Supplemental Trust Fund	\$95,990	
4604-000	<i>OPEB - Retiree Insurance Income</i>	<i>\$12,000</i>	
4640-001	Insurance Reimbursement	\$0	
4640-002	False Alarm Penalties	\$5,000	
4650-000	Sale of Assets	\$0	
4620-000	Donations/Safety House	\$0	
4630-000	Excess Fees	\$78,313	
4610-000	EMS Lease	\$30,000	
4640-000	Miscellaneous	\$1,000	
4640-005	Donations	\$300	
4700-000	Emergency Services Billings	\$2,000	
4670-000	User Fees-Fire Prevention	\$25,000	
4690-000	State Educational Incentive Refund	\$18,600	
	Total Miscellaneous Income		\$588,203
	Total Miscellaneous Other Income	\$681,203	
	TOTAL REVENUE		\$14,856,084

**2012/2013
Budget**

#6040 - #6046 Fire Prevention Bureau

6041	Dues		
	National Fire Protection Assoc.		
	Also includes membership in North American Fire Marshal's Assoc.	\$275	
	Florida Fire Marshal's Assoc. \$55 x 5	\$275	
	NAFI 4 @ \$55 each	\$220	
	Florida Advisory Comm. on Arson Prevention	\$120	
	Manatee County Arson Task Force (6 @ \$20)	\$0	
	Southern Building Code Association	\$83	
	IAAI Florida Chapter	\$300	
	Miscellaneous	\$299	\$1,572
6043	Books & Publications		
	SBCCI		
	NFPA Subscription-Printed Edition-renewal	\$3,345	\$3,345
6045	Fire Education & Prevention Supplies	\$6,000	\$6,000
	Includes school supply handouts for fire prevention week & miscellaneous supplies		
	Smoke Detector Program (detectors & batteries)		
	Safety House activities		
6046	Divisional Supplies		
	Investigation photos, cameras, & supplies	\$2,000	\$2,000
6047	Divisional Equipment	\$0	\$0
	Total Fire Prevention Budget		\$12,917

		2012/2013 Budget	
#6050 - #6059 Training Division			
6052	Educational Expense	\$15,000	
	Registration for tuition, textbooks, State Examination & recertification, miscellaneous training programs & seminars EMT Re-cert year (79 x \$72)	\$5,688	\$20,688
6053	Books & Publications	\$500	\$500
6054	Travel/Conventions	\$3,000	\$3,000
6055	Aids	\$600	\$600
6056	Divisional Supplies	\$375	\$375
6059	Divisional Equipment	\$500	\$500
6059-001	Training Center Contingency	\$0	\$0
Total Training Division Budget			\$25,663

**2012/2013
Budget**

#6060 - #6079 Personnel Services--Wages & Other

6060	Gross salaries		
	**See Attachment #1		
6061	Administrative	\$262,489	
6062	Fire Prevention	\$409,811	
6063	Operations	\$4,111,305	
6064	Maintenance	\$32,320	
6065	Vacation/Sick Buy Back	\$0	\$4,815,925
6067	Unused Vacation/Sick Pay	\$75,000	\$75,000
6068	Educational Incentive	\$18,600	\$18,600
6070	Volunteer Services	\$45,000	\$45,000
	**See Attachment #2		
6071	Overtime		
6071-001	Normal overtime (includes Kelly Day OT)	\$316,267	
6071-002	Holdover overtime	\$9,000	
6071-003	Safety House overtime	\$0	\$325,267
6072	Workers' Compensation	\$240,000	\$240,000
6073	Retirement		
6073-001	Premium Insurance Tax	\$320,000	
6073-002	Firefighters Supplemental Trust Fund	\$95,990	
6073-003	Firefighters - 46.83%	\$1,497,194	
	Employee add'l contribution	\$0	
6073-004	General - 39.08%	\$142,512	
	Employee add'l contribution	\$0	
6073-007	OPEB	\$0	\$2,055,696
6074	Uniforms		
6074-001	Uniform replacement	\$16,000	
6074-002	Shoe replacement	\$375	
6074-002	Boot replacement	\$6,000	\$22,375
6076	Personnel Health Insurance		
6076-001	Health	\$1,253,709	
	<i>Retiree Contribution</i>	(\$34,637.00)	
	Employee Contribution	\$0.00	
6076-005	HSA - Employer Contribution	\$175,350	
6076-002	Dental	\$65,000	
6076-003	Vision coverage	\$12,000	
	<i>Retiree HSA - Dental & Vision Expense</i>	(\$12,000)	\$1,459,422
6077	Initial Employment Expense		
	Drug screening, physicals & background checks	\$2,000	\$2,000
6078	Unemployment Expense		
	Unemployment	\$9,000	\$9,000
6079	Payroll Taxes		
	FICA	\$474,727	\$474,727
	Total Personnel Services Budget		\$9,543,012

**2012/2013
Budget**

#6100 - #6249 Maintenance & Repair

6100	M&R--Building & Grounds		
	Routine maintenance and repairs	\$38,000	
	Lawn Service	\$20,000	
	Sprinkler system checks, A/C service		
	Pest control, paint & extinguishers		
	Carpet Cleaning Bi-annual All stations & Safety House	\$4,228	
	Clean Recliners Bi-annually	\$360	\$62,588
6120 - 6149	M&R--Vehicular Firefighting & Rescue Equipment		
	Routine maintenance & repair	\$110,000	
	Includes paint & body work		
	Safety House Maintenance	\$1,500	
	Tag Renewal	\$180	\$111,680
6150	M&R--Other Firefighting & Rescue Equipment	\$10,000	
	General maintenance & repair of face masks, jaws, lights, nozzles, hoses, etc.		
	On-site inspection of Bunker Gear		
	Fire Extinguishers	\$2,400	
	CO Detectors	\$800	
	AED Maintenance Contract	\$4,000	
	Annual Bunker Gear Cleaning	\$10,000	\$27,200
6160	M&R--Radio & Communication Equipment		
	Radio Shop Contract	\$13,575	
	Phone System Maintenance	\$3,350	
	Radio Damage/Repairs	\$2,500	
	20 Radio batteries	\$2,200	\$21,625
6165	M&R--Wireless /FIOS Computer Intranet	\$10,000	
	Security Computer System	\$3,000	\$13,000
6170	M&R--Grounds & Station Equipment		
	Cascade Maintenance	\$700	
	Cascade air system testing	\$600	
	Lift Station at Stations 3 & 4	\$1,400	
	Administration Cleaning	\$3,600	
	Normal maintenance & repair of refrigerators, generators & others	\$6,000	\$12,300
6180	M&R--Office Equipment	\$57,000	\$57,000
	Normal maintenance & repair		
	Copier maintenance contract		
6220 - 6249	Major Repair--Vehicular Firefighting	\$35,000	\$35,000
	Total Maintenance & Repair Budget		\$340,393

			2012/2013 Budget	
#6510 - #6996 Other Operating Expenses				
6510	Professional Fees--Audit		\$25,000	\$25,000
6520	Professional Fees--Legal			
6520-001	Labor		\$23,000	
6520-002	General		\$30,000	\$53,000
6530	Professional Fees--Medical			
	Bi-Annual physical w/stress test		\$0	
	HAV & HBV & HCV virus screens		\$2,005	
	Drug alcohol testing/blood & urine		\$500	
	TB Testing		\$600	
	Hepatitis B Vaccine		\$1,500	
	Exposure retainer (IMM)		\$1,800	\$6,405
6550	Professional Fees--Legal Advertising Fees		\$3,000	\$3,000
6552	Administration Educational Expense		\$5,000	\$5,000
6554	Administration Travel/Conference		\$5,000	\$5,000
6601	Fuel		\$75,000	\$75,000
6700	Debt Service			
	Bank of America - Station 4		\$101,000	
	Bank of America Loans (\$8,197,500)		\$676,700	
	Bank of America Station 3 Loan (20 year)		\$130,000	
	Lease - Fire Engines (10 year)		\$99,300	\$1,007,000
6810	Dues			
	Manatee County Fire Commissioners' Assoc./Fire Chief's		\$200	
	IAFC (\$214), DCA (\$175), FFC (3 @ \$95), ASD (\$3,000)		\$3,700	
	Florida Training Officer Assn		\$50	
	Sams, Notary		\$260	
	Parkland Center Property Owner's Dues		\$690	
	First Responder Magazine		\$104	
	Fire Engineering Magazine - 3 years with 5 copies per month		\$225	\$5,229
6850	Firefighting & Rescue Supplies			
	Hydrant supplies		\$3,000	
	Maps (Update street and hydrant maps)		\$350	
	Fireline tape		\$130	
	Other firefighting equipment		\$5,770	
	Medical supplies		\$2,300	
	Fire Extinguishers		\$1,300	
	Replacement/broken hand tools		\$350	
	Replace Foam		\$500	\$13,700
6855	Safety Gear			
	Hood, helmets, faceshields, gloves, boots, suspenders, bunker gear, eye & ear protection, misc items		\$50,000	\$50,000
6856	SCBA Gear			
	SCBA Masks AV 3000		\$500	\$500

			2012/2013 Budget
#6510 - #6996 Other Operating Expenses - Continued			
6860	Household & Station Supplies		
	Paper goods, cleaning supplies, etc.	\$14,000	
	Flags	\$600	\$14,600
6870	Office Supplies		
	General office supplies	\$13,000	\$13,000
6880	Computer Software-includes updates	\$9,500	
	Sonic Wall	\$2,000	
	Fire Programs (\$160 per year each for 4 ToughBooks)	\$640	
	Fire Programs Software for new Toughbooks	\$2,500	
	Filemaker Annual Upgrade	\$2,500	\$17,140
6890	Printing Costs		
	Checks, forms, etc.	\$4,000	\$4,000
6910	Collection Expense		
6910-001	Property Appraiser @ 1.5% of actual tax roll	\$166,665	
6910-002	Tax Collector @ 1.5% of estimated tax collected	\$166,665	\$333,330
6920	Postage & Freight (includes bulk mailings)	\$2,830	\$2,830
6930	Tax Refunds	\$1,000	\$1,000
6940	Utilities		
	Verizon Fios/Internet & Wireless	\$9,100	
	Secure Fax Lines	\$110	
	Phone Lines	\$6,000	
	FPL (average \$4,862 per month)	\$64,200	
	Pagers	\$2,700	
	Cell Phones	\$5,000	
	MCPUD (average \$1,704 per month)	\$21,000	
	Propane/Generators & Appliances (avg. \$1,281 month)	\$19,000	
	Web Hosting/Domain Name Register (every 3 years - Go Daddy)	\$0	
	Satellite Phone	\$1,200	\$128,310
6970	Insurance		
	Life Insurance (additional)	\$12,000	
	Liability package to include: Package, vehicles, Errors & Omissions, disability required life insurance & bonds for commissioners	\$115,000	\$127,000
6980	Honorarium & Admin Outlay	\$1,000	\$1,000
6994	Bank Charges	\$4,800	\$4,800
6995	Chapter 175 Expenses (to be reimbursed)	\$200	\$200
6996	Chapter 175 Travel/Convention/Seminars (To be reimbursed)	\$500	\$500
	Total Other Operating Expenses Budget		\$1,896,544

		2012/2013 Budget	
<u>#7100 - #7125 Capital Improvements</u>			
7120	CI-Building	\$18,000	\$18,000
7123	CI-Station 3	\$0	\$0
7125	CI-Station 5	\$0	\$0
Total Capital Improvements			\$18,000

		2012/2013 Budget	
#7300 - #7382 Land/Equipment Purchase			
7350	Other Firefighting & Rescue Equipment		
	Nozzles for E-6	\$4,200	
	CO Detectors	\$800	
	Hose, ladders & replacements as needed	\$15,000	\$20,000
7351	Firefighting & Rescue Equipment Contingency		
	Accountability Contingency	\$0	
	Orion Gas Detector	\$500	
	Thermal Imagers	\$52,800	
	Self Contained Breathing Apparatus	\$160,000	\$213,300
7352	Equipment (Engine)		
	Hose Bed Dividers	\$6,000	\$6,000
7360	Radio & Communications Equipment		
	Radio Repeaters	\$8,000	
	Replacements as needed	\$10,000	\$18,000
7361	Radio & Communications Equip. Contingency	\$15,000	\$15,000
7370	Furniture, Fixtures, Grounds & Station Equip.	\$10,000	\$10,000
7380	Office Equipment		
	Computer upgrades as needed	\$27,500	
	Toughbooks - 5	\$20,000	
	Server	\$6,000	\$53,500
	Total Land/Equipment Purchase		\$335,800
	TOTAL DISBURSEMENTS		\$12,172,329

<u>IMPACT FEES</u>		2012/2013	
Revenue		Budget	
Cash Carryover	\$10,000		
Collections	\$72,500		
Interest	\$500		\$83,000
Disbursements			
Reimbursement to General Fund	\$73,000		\$73,000
Anticipated Excess/(Deficit)			\$10,000