



SOUTHERN MANATEE FIRE RESCUE DISTRICT

Interoffice Memorandum

TO: The Southern Manatee Board of Fire Commissioners
FROM: Adam Chevalier, Logistics Captain
RE: **Logistics' Report (June & July)**
DATE: July 11, 2022

- Submitted PR for (16) VHF portables, (8) VHF mobile radios and (8) spare batteries -lithium ion.
- Purchased beverages & prepared coolers for 6/14's multi-company training @ St 3.
- Sent email to Daniel Anderson (Clean Step) about logo rugs and spoke with him.
- Ordered department ball caps for Anderson, Thayer, and myself. Returned sample ball caps to Windy City
- Generated alert for SE bay door @ old St 3, not functional.
- Delivered (3) failed 100' sections of 5" to St 4 (Yoder) to remove couplings & use (1) section for ponies.
- Picked up & distributed polos to Admin personnel, PO submitted.
- Ordered replacement and storage fire hose from Ten-8, ((7) 50' 3", (5) 100' 5" & (1) 50' 2" Combat Ready).
- Participated in Multi-Company training 6/14 – 6/16 @ St 3 0830-1130
- Issued FF Velazquez a new/replacement hood
- Picked up (5) 100' 5" sections of hose @ Ten-8.
- Inventoried safety gear storage room @ St 1
- Issued suspenders to FF Walker for extrication gear.
- Purchased reducer sleeve for C-22's trailer hitch, CC form submitted.
- Updated Vendor/Contact list
- Delivered (2) 100' sections of 5" to St 4 to be placed on E-12 for hose that failed during annual testing.
- Delivered (3) sections of 5" to old St 3 & placed on spare rack.
- Met w/ Eric Ribbens to discuss MSA SCBA pricing
- SCBA evaluation process time complete and scores tallied.
- Provided final data from SCBA evals for Chief & Commissioners.
- Attended BOC.
- Returned Rehab trailer to St 4.

- Scheduled Rehab trailer's (TR-9) A/C unit service for 6/21.
- Worked on editing CBA for negotiations on 6/22.
- Disassembled corrugated metal sheets (training Props) @ St 3 and recycled them @ Renovo. The \$21 received was given to the Benevolent Fund.
- Numbered spare 5" hose - 5213, 5214 & 5215. Emailed Bill Hamady the information for his records.
- Set up Commission Room for negotiations.
- Contacted Paul Rogers (Pro-Am) updating him that we have (7) SCBA's & (3) bottles that are 10-7, next Monday or Tuesday he should be able to provide service.
- Provided FF Burghdurf w/ extrication boots from St. 1 storage room.
- Delivered Rehab trailer (TR-9) to A&A Trailer for A/C service.
- Sent letter of intent to Ten-8 to secure current pricing for the MSA G1 SCBA's.
- Submitted purchase order request for VHF radios through Manatee County Radio Division.
- Requested pricing from Windy City about new department issued ball caps (low profile trucker style).
- Created inventory spreadsheet for the St 1 storage room (spare safety gear)
- Introduced to ordering fuel for Stations 3 & 4.
- Participated in final negotiation meeting, entire CBA is TA'd.
- Revised language in FMLA Directive #105 that was mutually agreed to during negotiations.
- Emailed Daniel Anderson inquiring on status of department logo rugs.
- Received Ten-8's acceptance of locking in current pricing for purchasing MSA G1 SCBA's.
- Submitted PR for new extrication gear for Gould, Wernet, Reisdorf & Moore.
- Picked up TR-9 from A&A Trailer, A/C unit is working properly, but suggested to have ceiling of trailer insulated to maintain cool temps. An estimate will be provided next week.
- FF Wernet was measured for new extrication gear.
- Met w/ Ryan Murphy and returned all SCOTT SCBA's and accessories.
- Confirming bunker gear inventory for annual gear wash/inspection.
- Provided FF McKinniss w/ newer 2nd set bunker gear 2/2014, old 2nd set to expire end of year.
- Issued FF Evans secondary Halo hood & FF Burkett set of suspenders for extrication pants.
- Requested & received RFP for Lake County SCBA bid, forwarded to Chief Bounds
- Placed a new order for department logo rugs 4'x6' through Clean Step, received 3'x5' logo rugs were returned due to poor quality.
- Confirmed number of safety gear garments to be serviced by Gear Wash for annual bunker gear inspection, wash & repair.
- Received and issued FF Penarenas new set of bunker gear.
- Received AED to keep in my truck
- Emailed line personnel to obtain feedback if current Globe structural boots are satisfactory.
- Received confirmation via Ed Cittadino VHF radios have been ordered.
- B/C Gould & FF Moore were measured for new extrication gear.
- Pro-Am serviced (7) SCBA packs & (4) cylinders, closed all applicable alerts. 351's SCBA (1241) needs a new lapel shoulder console/gauge (on order).
- Met w/ Sam Schmidt to discuss bunker gear & hoods.

- Participated in C.U.R. (closest unit response) GoToMeeting.
- Requested Lake County Contract for MSA SCBA bid "piggyback".
- Confirmed pricing w/ Gear Wash for annual testing.
- Ordered (2) raincoats (Lg & XL) for personnel to try on before making larger purchase.
- Assisted Lt Anderson w/ cleaning out storage room bathroom to use during hurricane season. MRE's placed in upstairs' storage room.
- Confirmed we received diesel & unleaded fuel on Monday (6/27) @ ST 3.
- Alert generated for storage room shower not flowing cold water. Larry will contact plumber for service.
- Storage room shower was repaired, cartridge replaced.
- Received Lake County contract for MSA bid (piggyback) and forwarded to Chief Bounds.
- Removed tables from Commission Room for negotiations and placed in training closet. Commission Room set for next meeting.
- Delivered (2) Lg Elkhart Brass boxes to St 5 for FF Hylwa.
- Met with Myles and reviewed how to enter the fuel into the computer & generate reports.
- Officially assumed the SCBA project.
- Met w/ Chief Bounds on establishing threshold amount for annual bunker gear testing.
- Initiated confirmation process of current SCBA's & cylinders for inventory.
- Received (1) XL raincoat from Amazon order, (1) Lg raincoat outstanding to complete order.
- Sized personnel for raincoats to be placed on all first out apparatus.
- Notified Lt Morgan and all line personnel I am assuming the SCBA project.
- Submitted payment to Globe for bunker gear repairs during Velcro warranty replacement.
- Visited each station and apparatus to complete inventorying all SCBA's and bottles, missing (1) SCBA & (6) bottles, email sent to personnel to help find missing items.
- Received estimate for insulating TR-9's interior ceiling & acrylic roof coating.
- Worked on SCBA checklist and pricing for new MSA SCBA's w/ Chief Bounds.
- Contacted Eric Ribbens w/ our SCBA checklist to provide us a quote & scheduled a meeting for July 12 @ 1300hrs Admin.
- Scheduled to drop rehab trailer (TR-9) off @ A&A Hitch July 20th for insulation renovations.
- Spare 2-B pack and cylinders 1279i, CO17 & IL888057 were located still missing cylinders 1278i & COO6.
- Completed weekly reports & submitted to Chief Bounds and Blanco.