



SOUTHERN MANATEE FIRE RESCUE DISTRICT

Interoffice Memorandum

TO: The Southern Manatee Board of Fire Commissioners
FROM: Robert Bounds, Fire Chief
RE: **Chief's Report**
DATE: February 18, 2021

NOTE: From this point forward until, an unspecified time, we are going to generate a separate report regarding all COVID-19 issues, to include personnel updates, cumulative numbers, vaccine administration, the latest updates from CDC, etc. This report will be an addendum to the "Chief's" report.

January 25, 2021 – I spoke with Maggie Mooney and she was good with us listing her as our Attorney of Record.

I submitted a quote from Sweet/Sparkman to VFIS (insurance carrier) to provide structural engineering services for the repairs at Station 5. Both builders (Atlas & Magnum) feel a structural engineer is essential in order to return the building to original specifications.

January 26, 2021 – Commissioner Cena and I attended the Manatee County Fire Commissioner's Association meeting via Zoom.

January 28, 2021 – Chief Blanco, Larry Sarver, Lt. Tumolo and I attended a meeting with Sweet/Sparkman to review the latest rendition of station 2. This rendition was accepted with only a couple of minor changes to the design. The original new proposed construction of 1,200 square feet was scaled back slightly to roughly 1,100 square feet to accommodate the County's required 5-foot set-back for driveway to building clearance.

Capt. Thayer and FM Adent have worked together to develop a written test for the upcoming promotion of a Deputy Fire Marshal due to the retirement of Fire Marshal Leslie Adent. The test will occur on February 18th at CHFR. The remaining portions of the testing will include an assigned project, a discipline scenario, time management project and an oral interview. The position announcement was posted at all stations and admin.

I attended the monthly Fire Chief's Association meeting (virtually). Capt. Bobby Thayer was chosen as the Training Officer Chair.

As of this date there will be no more 0800 vaccine line for 1st responders at Bennett park.

February 2, 2021 – Chief Blanco and I attended the Council of Governments meeting virtually. Most of the discussion centered around spending of the remaining CARES Act monies.

I was contacted by VFIS in regard to the submitted quote from Sweet/Sparkman (see Jan. 25). The amount was approved by VFIS and Sweet/Sparkman was notified.

The new carpet throughout admin was replaced and everyone is back in their offices. The laminate for the hallways and copier area in the staff side of the building is scheduled to be installed on February 15.

February 3, 2021 – Out of the three (3) Construction firms that were asked to provide a bid for the repairs to station 5 only two (2) expressed an interest, Atlas Construction and Magnum Builders. Atlas Construction submitted their quote on January 29th. I reached out to Magnum Builders to inquire when I could expect their quote and they told me it would be a couple of months plus before they could even start. With that I notified Atlas that they would be our selected contractor pending approval from VFIS. The quote was submitted to Greg Masimore from VFIS as it was substantially greater in price than VFIS's initial projection. Atlas reported that they could begin immediately as soon as approval was received from VFIS.

February 4, 2021 – Final payment for the ladder truck (339) was made per original payment schedule.

Replacement/repair of concrete at station 1 has begun. The project began with the back apron area which will take approximately 5-7 days to complete and several days to cure. The process for the front apron will begin after that with approximately the same time frame. The costs for this were accounted for in the FY21 budget.

February 9, 2021 – The Firefighter’s required quarterly Pension meeting was held this day, as in January we could not field a quorum due to illness(s). The Plan’s Actuary (Chuck Carr) delivered the annual plan valuation. Jeremy Langley from the Florida League of Cities was in attendance. The Trustee’s accepted the valuation as delivered and now it will be sent on to the State for final approval. The plan is in excellent condition with a funded percentage of 116%.

February 10, 2021 – The pre-application meeting for the renovations to station 2 have been scheduled for March 5th. Additionally, the required title work was received and forwarded to Sweet/Sparkman.

February 11, 2021 – Capt. Thayer and D/C Gorski have been working on the development of a Paramedic Preceptor program. This will allow SMFR to coordinate and facilitate the required “ride” times for our paramedic students in lieu of going to Sarasota FD to complete the final component of the paramedic program. We will have one (1) preceptor per shift to begin with and possibly two in the future.

On February 15th, the final component of our flooring change here at admin will be completed. We have chosen a laminate flooring to be installed in the hallways and copier room, since this is where most of the foot traffic and stains have occurred.