Meeting Instructions - Announced by the Chair

Welcome to our tele-board meeting. We have information to help the meeting run smoothly and efficiently.

On March 20, 2020 Governor DeSantis issued Executive Order Number 20-69 suspending the statutory physical quorum requirements for local government bodies to meet at specific public places and authorizing the use of telephonic and video conferencing for public meetings under the Sunshine Law to prevent the spread of COVID-19.

If, during this meeting we no longer have a quorum, due to technical issues, the meeting will recess for up to 10 minutes to allow those commissioners to rejoin.

If you are attending via phone or are unable to see the documents being displayed during the meeting they are available via email at <u>dtuckerman@smfr.com</u>, by calling 941-751-7675 or on our website at smfr.com.

For those members of the public that need special accommodations, please contact Deputy Chief Robert Bounds at <u>rbounds@smfr.com</u> or at 941-751-7675.

Please ensure that you are in a quiet space and using a device close to your face to limit background noise and other distractions during this meeting.

The public will be muted until the Public Comment section where they will be asked for their questions and/or comments. The chair will recognize the public individually as the section is announced. If you are on the web version of Go to Meeting, there is a chat section where you may enter your questions or comments.

When comments are needed from the commissioners or staff, the chair will recognize each commissioner/staff individually.