



SOUTHERN MANATEE FIRE RESCUE DISTRICT

Interoffice Memorandum

TO: The Southern Manatee Board of Fire Commissioners
FROM: Brian Gorski, Fire Chief ^{BG}
RE: **Chief's Report**
DATE: August 17, 2017

July 20 – August 17, 2017 – Robert and I continued working on our proposed FY18 budget and our proposed FY18 Revenues. On July 28, the District was notified by FEMA that the SAFER grant that we submitted back in February 2017 was awarded. You all were immediately notified of this information. With that information, we incorporated our share of the expense within our proposed FY18 budget and ran 3 different scenarios based on our acceptance of this grant. Additionally we contacted FEMA for the purposes of getting clarification and to ask them questions about not acceptance of the award. This was all completed in anticipation of our budget workshop.

July 31, 2017 – Jury Duty.

July 26, 2017 – In the morning Robert and I had a meeting with Sarasota Technical College personnel over Paramedic school - application process, class dates, required prerequisites, cost and toured facilities. In the afternoon we had the same meeting but at Manatee Technical College. The information and paperwork gathered from both schools will be reviewed with all of our employees during the week of August 14-16.

July 27, 2017 – Attended the monthly Manatee County Fire Chief's meeting. At this meeting we had a presentation by the Salvation Army over the services that they provide and asked us to pass on within our departments that they are looking for personnel to volunteer with them when they are called upon in providing their disaster services. Additionally former Commissioner/Law

Enforcement Office Steve Litschauer, now employee of Manatee County Public Safety, gave a brief introduction of his job and his roles and responsibilities of working with all of us. Another item of discussion was over the "Fire Prevention Code" the revisions that have been and the only item that was added was over the mobile kitchens that are appearing all over and no real codes at this time applying to them. We did a draft soon to review, actually when I came back from this meeting Fire Marshal Adent gave me a copy to start reviewing.

August 2, 2017 – Had a meeting with Phill Baker from Boyd Insurance. Phill gave us the final numbers for our insurance coverage through VFIS and our Work Comp, both down from what was originally proposed.

Had a meeting with Staff to discuss our proposed FY18 budget, health insurance cost and other increases in cost came in higher than expected and some came down, however the health insurance originally proposed at 20-25% increase came down to 10%, and as we all learned again the dependents are driving these costs upward. Additionally we spent a lot of time with staff going over the SAFER grant award, answering questions, generating questions, and building talking points for the budget workshop. Additionally we discussed the questions that were asked by the Commissioners over this SAFER grant.

August 3, 2017 – I had a meeting with Chief Gould and Captain Bloski to finalize the list of questions that were generated by staff and by our Commissioners for the purposes of getting them sent to our SAFER grant contact person. By noon we had these prepared and Captain Bloski sent them off.

August 7, 2017 – Robert and I finalized are work on the proposed FY18 budget that included 3 scenarios that included 9 FTE's, 6 FTE's and 3 FTE's for the August 8, 2017 budget work shop.

August 8, 2017 – We held our budget workshop with the Board, however our Board requested to see out year cost to determine the impact of this SAFER grant once the funding ends. I did tell our Board that we were working on this but it does take a lot of work to complete and we are not ready yet and will try to have it ready by the August 17 Board meeting.

August 9, 2017 – Robert and I conducted interviews for the position of Operations Chief. We only had two candidates, Chris Gould and Rick Blanco. We started at 0900 and finished our interviews by 1230 hours. After this we went back to work on producing a projected long range budget for FY18-FY26 for the

purposes of providing the Board with sufficient information to make a decision over the acceptance of the SAFER award for 9 FTE's, 6 FTE's, or 3 FTE's.

August 10, 2017 – Robert and I got together to discuss the candidates scoring for the position of Operations Chief and then went back to work on the long range projections for FY18-FY26 discussing both projected revenues and expenditures.

At 1130 Robert, Mike and I attended Trauma Rounds at SMH since the topic was on Ballistics and Penetrating Trauma. Great lecture and I did confirm getting Trauma Surgeon Dr. Christian Schuetz at SMFR to give this same lecture to all 3 shifts of our personnel at our Administration Center.

August 14, 15, and 16, 2017 - I conducted meetings with all personnel to explain Paramedic School, the information that we received from both Manatee Technical College and Sarasota Technical College and explained the process of sending 3 per year, one from each shift for the next 3 to 4 years and answered questions about our ALS Non-transport Engines Business Plan. Also explained the process of assessment of those interested in attending Paramedic school.

After this discussion I spent time talking to everyone about the SAFER grant for the purposes of providing facts to prevent rumors about the purpose of this grant and to explain the benefits and how the Federal Government funds it.

August 16 2017 – Mr. Callaghan from Callaghan Tires held an appreciation luncheon for everyone involved in fighting this major fire and most appreciative in saving his building. Besides Mr. Callaghan being very appreciative in saving his building but so was employees. These employee's came up to our personnel "Thanking" them for saving their job and even saying their families thank us for saving their jobs. I did invite all of the agencies that assisted us on this fire as requested by Mr. Callaghan.